



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 8th Floor Portals Building, 1250 Maryland Ave, SW, Washington DC 20024 | eclkc.ohs.acf.hhs.gov

To: Board Chairperson

*Mr. John Galvin
Board Chairperson
Meeting Street Center
1000 Eddy Street
Providence, RI 02905*

From: Responsible HHS Official

*Ms. Ann Linehan
Acting Director, Office of Head Start*

Ross Weaver for 5/20/14

Date

Overview of Findings

From 3/23/2014 to 3/27/2014, the Administration for Children and Families (ACF) conducted a monitoring review of the Meeting Street Center Early Head Start program. We wish to thank the governing body, Policy Council, staff, and parents of your program for their cooperation and assistance during the review. This Head Start Review Report has been issued to Mr. John Galvin, Board Chairperson, as legal notice to your agency of the results of the on-site program review.

Based on the information gathered during our review, your Early Head Start program was found to be out of compliance with one or more applicable Head Start Program Performance Standards, laws, regulations, and policy requirements. The report provides you with detailed information in each area where program performance did not meet applicable Head Start Program Performance Standards, laws, regulations, and policy requirements. Each area of noncompliance identified in this report should be corrected within 120 days following receipt of this report.

If you are a grantee serving preschool age children in the center-based option, a sample of your preschool classrooms will be observed using the Classroom Assessment Scoring System (CLASS). This classroom observation instrument looks at the teacher/child interactions, as well as interactions between children. The Office of Head Start encourages grantees to consider the CLASS results in planning ongoing efforts to improve classroom quality.

During your review, the team used a sampling methodology that included a random selection of child files, staff files, and class, center, and group observations. If your report includes findings related to evidence that involved sampling, the finding narratives in your report include specific percentages from each sample that were determined by dividing the number of issues found by the total sample size. This methodology, which uses statistically driven random samples, allows the OHS to use information collected through the representative samples to make generalizations regarding your program as a whole.

For example, if, during your review, the team examines a sample of 45 child files, the finding narrative will indicate the percentage of files that were identified with an issue. The percentage

will be determined by dividing the number of child files with issues by 45. Likewise, when summarizing information from classroom observations, the total number of classrooms with issues will be divided by the total number observed to determine the percentage of the sample with problems.

Please contact your ACF Regional Office with any questions or concerns you may have about this report.

Distribution of the Head Start Review Report

Copies of this report will be distributed to the following recipients:

Ms. Louise Eldridge, Regional Program Manager
Mr. Eulogio Acevedo, Policy Council Chairperson
Mr. John Kelly, CEO/Executive Director
Mrs. Eunice Lydon, Head Start Director

Overview Information

Review Type: *Triennial*
Organization: *Meeting Street Center*
Program Type: *Early Head Start*
Team Leader: *Ms. Teresa Collins*
Funded Enrollment HS: *Not Applicable*
Funded Enrollment EHS: *72*